



應課薪俸稅通知書  
Notification of Chargeability to Salaries Tax

稅務局  
香港灣仔告士打道 5 號  
稅務大樓  
INLAND REVENUE DEPARTMENT  
REVENUE TOWER,  
5 GLOUCESTER ROAD, WAN CHAI,  
HONG KONG.  
網址 Web site: www.ird.gov.hk

傳真號碼：  
Fax No. 2877 1232

致：稅務局局長  
To: The Commissioner of Inland Revenue

我的全名是 \_\_\_\_\_ (先生 / 女士 / 小姐\*)，香港身分證號碼 / 護照號碼\* 為 \_\_\_\_\_ ( )，

I (Surname First) (Mr / Mrs / Ms / Miss\*) \_\_\_\_\_ with H.K. Identity Card No. /  
Passport No.\* \_\_\_\_\_ ( )

需課繳薪俸稅。本人截至 \_\_\_\_\_ 年 3 月 31 日的全年入息估計為 \_\_\_\_\_ 元。

am chargeable to Salaries Tax. My annual income for the year ended 31 March \_\_\_\_\_ is estimated at  
\$ \_\_\_\_\_.

本人現任僱主的資料：

Details of my present employer:

全名:

Full name: \_\_\_\_\_

商業登記號碼 / 僱主檔案號碼 (如得悉):

Business registration number / Employer's return file number (if known): \_\_\_\_\_

現夾附 / 沒有夾附\*僱主填報的薪酬及退休金報稅表一份，以便查核。

I enclose / do not enclose\* a copy of the Employer's Return for ease of reference.

如我須要填交報稅表，請寄往以下的通訊地址：

If a tax return is required to be completed, please send it to the following postal address:

\_\_\_\_\_

簽署：

Signature : \_\_\_\_\_

日間聯絡電話：

Day-time contact telephone no. : \_\_\_\_\_

日期：

Date : \_\_\_\_\_

\*請將不適用者刪去

\*delete whichever is inapplicable