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檔案號碼 File No.: _____

稅務局
香港灣仔告士打道 5 號
稅務大樓
香港郵政總局郵箱 132 號
傳真號碼: 2519 9316

Inland Revenue Department
Revenue Tower, 5 Gloucester Road,
Wan Chai, Hong Kong
G.P.O. Box 132, Hong Kong
Fax No.: 2519 9316

欲知詳細資料，請瀏覽本局網頁：
www.ird.gov.hk/chi/tax/non_res.htm
For more information, please visit our web page:
www.ird.gov.hk/eng/tax/non_res.htm

請填妥此表格一式兩份遞交本局
Please complete and submit this form in duplicate

僱主檔案號碼／商業登記號碼：
Employer's File No. / Business Registration No.: _____

非居港藝人／運動員抵港通知書 Notification of Arrival in Hong Kong of Non-resident Entertainer(s) / Sportsmen

若貴公司(即香港付款人)與該藝人／運動員為僱主及僱員的關係，你應以僱主填報的薪酬及退休金報稅表(I.R. 56B)而並非此表格(I.R. 623)申報所支付的款項。
If the relationship between your company (the Hong Kong payer) and the entertainer / sportsman is that of employer and employee, you should report the amounts paid by using the Employer's Return of Remuneration and Pensions (I.R. 56B) instead of this form (I.R. 623).

1. 非居港藝人／運動員資料:
Non-resident entertainer's / Sportsman's information:

藝名 Stage name	先生／女士／小姐 Mr / Ms / Miss	中文寫法 in Chinese	
真實姓名 * Real name		中文寫法 in Chinese	*
國籍 ** Nationality		護照號碼 Passport number	**
非居港藝人／運動員為 Non-resident entertainer / Sportsman is	<input type="checkbox"/> 法團 Corporation <input type="checkbox"/> 團體 Body of Persons <input type="checkbox"/> 合夥 Partnership <input type="checkbox"/> 個別人士 Individual Person		
香港地址 Address in Hong Kong			
海外／通訊地址 Overseas / Postal address			
預計抵港日期 (日／月／年) Expected date of arrival (DD/MM/YYYY)		預計離港日期 (日／月／年) Expected date of departure (DD/MM/YYYY)	
表演詳情 Details of performances	日期: Date:	時間: Time:	
	地點: Place:		
	名稱: Name:		

2. 如有關演出合約經非居港代理人／代理人公司簽訂，該代理人／公司詳情:
Details of the non-resident agent through whom the contract for performance is made:

名稱 Name	
香港地址 Address in Hong Kong	
海外／通訊地址 Overseas / Postal address	
非居港代理為 Non-resident agent is	<input type="checkbox"/> 法團 Corporation <input type="checkbox"/> 團體 Body of Persons <input type="checkbox"/> 合夥 Partnership <input type="checkbox"/> 個別人士 Individual Person

* 先寫姓，填寫姓名時須完全依照護照上的姓名填寫。 * Surname first, the name must be stated exactly as shown on the passport.

** 如有非居港代理人／代理人公司，此欄不需填寫。 ** Not applicable if there is a non-resident agent.

請在適當空格內加上「✓」號

Please tick the appropriate box

3. 香港付款人的資料:
Hong Kong payer's information:

公司名稱 Name of company			
商業登記號碼 Business registration number		電話號碼 Telephone number	
通訊地址 Postal address			

4. 你與非居港藝人／運動員簽訂的合約副本是否已隨此表格一同遞交? (如未能遞交此文件，請解釋原因。)
State whether a copy of the contract made by your company with the non-resident entertainer / sportsman is attached (if not attached, please state the reason).

<input type="checkbox"/> 是 Yes	<input type="checkbox"/> 否 No, 理由 Reason :
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5. 是否已付或將付給藝人／運動員款項
Advise whether payment has been / will be paid to the entertainer / sportsman

是，請在第六項提供詳情
Yes, provide details in paragraph 6.

否，請提供理由
No, give reasons _____

6. 列明已付或將付給藝人／運動員款項的日期及數額，以及該等款項所包括的期間。
Please state the dates and amounts of payments made or expected to be made to the entertainer / sportsman and periods covered by the payments.

付款日期 Date of Payment	包括的期間 Period covered	應付款項 Gross amount payable	減：預扣稅款 Less : Amount deducted for tax payment	付款淨值 Net amount paid or payable

7. 說明稅款是否由香港付款人支付
State whether the tax is borne by the Hong Kong payer 是 Yes 否 No

8. 如款項是付予另一香港人士，請說明其姓名、地址及電話號碼。
If payment is made to another person in Hong Kong, please state his / her name, address and telephone number.

姓名 Name		電話號碼 Telephone number	
通訊地址 Postal address			

9. 如藝人／運動員之前曾透過你的安排在香港表演，請說明其在本局的檔案號碼
If the entertainer / sportsman has previously performed in Hong Kong through your arrangement, state the previous File No. with the Department _____

<p>(公司蓋印) (Space for Company's Official Chop)</p>

簽署:
Signature: _____

職位:
Designation: _____

電話號碼:
Telephone number: _____

日期:
Date: _____

請在適當空格內加上「✓」號 Please tick the appropriate box