



致： 香港灣仔告士打道
 郵政局郵箱 29015 號
 稅務局局長收

To: Commissioner of Inland Revenue
 P.O. Box 29015
 Gloucester Road Post Office,
 Wan Chai, Hong Kong

**商業登記
 委託代理人通知書**

**Business Registration
 Notification of Appointment of Agent**

業務名稱 Name of Business	
商業登記號碼 Business Registration Number	

本人現委託下述香港居民為上述業務的代理人。當*本人/所有合夥人（如果是合夥業務）不在香港時，代理人須履行《商業登記條例》所規定或根據該條例須由*本人/任何合夥人作出的作為或事情。

I hereby appoint the Hong Kong resident mentioned below as the agent of the above business. When *I / all partners (in case when the business is a partnership business) am /are absent from Hong Kong, the agent shall be required to do all acts and things required to be done by *me /any partner under the Business Registration Ordinance.

*請刪去不適用的。

* Please delete as appropriate.

代理人的個人資料： Personal Particulars of the Agent:	
中文姓名 Name in Chinese (請註明先生/小姐/女士) (Please state Mr./Miss/Ms./Mrs.)	
英文姓名 Name in English (請用英文正楷填寫及註明先生/小姐/女士) (Please complete in BLOCK letters and state Mr./Miss/Ms./Mrs.)	
香港身分證號碼 Hong Kong identity card number	
香港住址 Residential address in Hong Kong	

現附上代理人的香港身分證影印本。

A copy of the Hong Kong identity card of the agent is attached herewith.

簽署 Signature :

簽署人姓名 :

Name of Signer:

職位 (請在適當空格註上「√」號。):

Designation (Please tick the appropriate box.):

東主 Sole proprietor

合夥人 Partner

護照號碼及簽發國家 :

Passport number and Issuing Country :

日期 Date :

代理人簽署確認上述事項 Confirmed and Signed by the Agent: _____