

**Part A (For entity to be exempted which has been established)**

Has the entity to be exempted commenced carrying out charitable activities?  Yes (provide details below)  No

List of the activities (including making donations)<sup>Note 1</sup> **which have already been carried out** in the past 12 months (or less, if appropriate)<sup>Note 2</sup>  
*(If the space provided is insufficient, please give details on a separate sheet and staple the sheet to this application form.)*

SN	Description	Purpose <sup>Note 3</sup>	Date/period and venue	Frequency	Beneficiaries and their relationship with the entity to be exempted (if any)	Any fees charged and the basis (if applicable)	If the activity was co-organised jointly with others, state the other co-organiser(s) and their relationship with the entity to be exempted (if any)
1							
2							
3							
4							
5							
6							

## **Part B**

List of the activities (including making donations)<sup>Note 1</sup> **planned** for the next 12 months from the date of establishment or date of application, where appropriate<sup>Note 2</sup>

*(If the space provided is insufficient, please give details on a separate sheet and staple the sheet to this application form.)*

<b>SN</b>	<b>Description</b>	<b>Purpose<sup>Note 3</sup></b>	<b>Date/period and venue</b>	<b>Frequency</b>	<b>Beneficiaries and their relationship with the entity to be exempted (if any)</b>	<b>Any fees charged and the basis (if applicable)</b>	<b>If the activity will be co-organised jointly with others, state the other co-organiser(s) and their relationship with the entity to be exempted (if any)</b>
1							
2							
3							
4							
5							
6							

C.D.22A (June 2023)

Note <sup>1</sup>: Do not include the internal or administrative activities of the entity to be exempted (e.g. directors' meetings regarding internal operations) which do not directly further the charitable objects.

Note <sup>2</sup>: If there are other documents that can show the details of the activities carried / to be carried out by the entity to be exempted, you may also provide them for the Department's consideration.

Note <sup>3</sup>: Please indicate what charitable object(s) is/are to be achieved and how such charitable object(s) is/are to be achieved. Do not simply restate the charitable purposes or objects of the entity to be exempted as written in its governing instrument.