

INLAND REVENUE DEPARTMENT
EMPLOYER'S RETURN OF REMUNERATION AND PENSIONS

FOR OFFICIAL USE

FOR THE YEAR FROM 1 APRIL 2015 TO 31 MARCH 2016

Replacement of the form (sheet no. _____)
submitted on _____ (DD/MM/YYYY)
("✓" the above box where applicable and fill in date & sheet no.)

Please provide a copy of the completed Form IR56B to your employee and retain a copy for reference.

1. Employer's File No. (as shown at the top left hand corner of the address box on Form BIR56A)
Name of Employer _____
(The business name is required) _____ Sheet No. (See Note 2)

2. Name of Employee or Pensioner (See Note 1(a))

Mr/Mrs/Ms/Miss # # (Delete whichever is inapplicable)	Surname	<input type="text"/>
	Given Name	<input type="text"/>
	Full Name in Chinese	<input type="text"/>

3. (a) H.K. Identity Card Number (See Note 2(c)) (This field must be completed) → ()
(b) Passport Number and country of issue (if Employee has no H.K. Identity Card) _____
4. Sex (Insert the appropriate code: M=Male, F=Female) (This box must be completed) →
5. Marital Status (Insert the appropriate code: 1=Single/Widowed/Divorced/Living Apart, 2=Married).....
6. (a) If married, full name of spouse _____
(b) Spouse's H.K. Identity Card Number/Passport Number and country of issue (if known) _____
7. Residential Address _____
8. Postal Address (if different from item 7 above) _____
9. (a) Capacity in which employed _____
(b) If part time, the name of his/her principal employer (if known) _____
10. Period of employment for the year from 1 April 2015 to 31 March 2016 Day Month Year to Day Month Year

11. Particulars of Income accruing for the year from 1 April 2015 to 31 March 2016 (See Note 3):-

Particulars	Period								Amount (HK\$) EXCLUDE CENTS			
	Day	Month	Year		Day	Month	Year					
(a) Salary/Wages				to								<input type="text"/>
(b) Leave Pay				to								<input type="text"/>
(c) Director's Fee				to								<input type="text"/>
(d) Commission/Fees (See Note 4)				to								<input type="text"/>
(e) Bonus (See Note 5)				to								<input type="text"/>
(f) Back Pay, Payment in Lieu of Notice, Terminal Awards or Gratuities (See Note 6)				to								<input type="text"/>
(g) Certain Payments from Retirement Schemes (See Note 7)				to								<input type="text"/>
(h) Salaries Tax paid by Employer				to								<input type="text"/>
(i) Education Benefits (See Note 8)				to								<input type="text"/>
(j) Gain realized under Share Option Scheme (See Note 9)				to								<input type="text"/>
(k) Any other Rewards, Allowances or Perquisites (See Note 10) Nature _____				to								<input type="text"/>
(l) Pensions (See Note 11)				to								<input type="text"/>
Total												<input type="text"/>

12. Particulars of Place of Residence provided (See Note 12) (0=Not provided, 1=Provided)..... (This box must be completed) →

Address	Nature (e.g. House, Flat, Serviced Apartment, No. of Rooms in Hotel, etc.)	Period Provided		Rent (HK\$) paid during the year			
		From	To	To landlord by Employer	To landlord by Employee	Refunded to Employee by Employer	Paid to Employer by Employee

13. Whether the employee was wholly or partly paid either in Hong Kong or overseas by an overseas company (0=No, 1=Yes)
If yes, please state: _____ (This box must be completed) →

Name of the overseas company _____
Address _____

Amount (if known) (This amount must also be included in item 11 (See Note 13)) _____

14. Remarks (See Note 12(b)) _____

Space for Employer's official chop

Signature (See Note 1(e)) _____
Designation _____
Date _____

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