



稅務局
印花稅署
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INLAND REVENUE DEPARTMENT
STAMP OFFICE
3/F, Revenue Tower, 5 Gloucester Road,
Wan Chai, Hong Kong.
網址 Web site : www.ird.gov.hk
電郵 E-mail : taxdo@ird.gov.hk

FOR OFFICIAL USE

[Please return this form by fax or post or in person to this office]

“E-Stamp” Account

(For Business holding a valid Hong Kong Business Registration Certificate ONLY)

(A) For New Application

1. Business Name			
2. Business Registration and Branch No.			
3. Contact Person	Name:	E-Mail Address:	
	Day-time Contact Telephone No.:	Fax No.:	
4. Number of “E-Stamp” Account(s) to be opened (Maximum 20 accounts)			
5. Choose the collection method of “E-Stamp” Account No. and Access Code Notice	<input type="checkbox"/> By mail to the Account Holder’s Business Address <input type="checkbox"/> In person by _____ (name)		

(B) For existing E-Stamp Account Holders

1. Account Holder	(i) Business Name:
	(ii) Business Registration and Branch No.:
2. Particulars to be updated	<input type="checkbox"/> No. of “E-Stamp” Account(s) to be added: _____ (Note: Each main or branch can at most hold 20 “E-Stamp” Accounts) <input type="checkbox"/> Re-activation of “E-Stamp” Account(s): “E-Stamp” Account No.: _____ _____ [Please complete (A)5 above to choose the collection method of Access Code Notice] <input type="checkbox"/> Suspension of “E-Stamp” Account(s): “E-Stamp” Account No.: _____ _____ <input type="checkbox"/> Closing all “E-Stamp” Account(s) <input type="checkbox"/> Others (Please specify): _____

Signature: _____

Applicant’s Name: _____

Applicant’s Capacity: Sole Proprietor Partner Director

Date: _____

Please tick ✓ where applicable

Business Chop