



**INLAND REVENUE DEPARTMENT
STAMP OFFICE**

3/F, Revenue Tower, 5 Gloucester Road,
Wan Chai, Hong Kong.

Tel. No.: 2594 3202 Web site : www.ird.gov.hk
Fax No.: 2519 9025 E-mail : taxsdo@ird.gov.hk

<u>FOR OFFICIAL USE</u>

**Agreement / Assignment
Application for Remission of Penalty for Late Stamping**

I/We hereby apply for remission of penalty for late stamping of the following instrument:

Type of Instrument: Agreement Assignment
 Other (please specify) _____

Property address: _____

Instrument Execution Date: _____
Date of Provisional Agreement / _____
Instruction for Sale _____ (If applicable)

Consideration \$ _____

**Please provide short and precise reasons for delay in presenting the instrument for stamping:-
(Attach supporting documents, if applicable)**

Signature of Applicant: _____ Date: _____

Name of Applicant: _____

Capacity: Legal Representative Others (please specify) _____

Address: _____

Telephone No: _____ Fax No: _____

please ✓ where applicable