

# **A Brief Guide to Personal Assessment**

Whether Tax may be Reduced through  
Election for Personal Assessment

## **Foreword**

This leaflet explains –

1. what Personal Assessment is,
2. how Personal Assessment may reduce your tax liability,
3. when election for Personal Assessment will not be advantageous,
4. the eligibility for electing Personal Assessment,
5. the treatment of married couple under Personal Assessment, and
6. the time limit for electing Personal Assessment.

Personal allowances and tax rates applicable to the year of assessment 2010/11 are used in the examples in this leaflet.

## **What is Personal Assessment?**

The Inland Revenue Ordinance provides for the levying of direct tax under three distinct and separate heads, namely Salaries Tax, Profits Tax and Property Tax. Personal Assessment is not a tax levy. It is a relief for certain individual taxpayers who are subject to Profits Tax and Property Tax. A person who only derives income chargeable to Salaries Tax will not benefit by electing Personal Assessment.

## **How may Personal Assessment reduce your tax liability?**

Sole-proprietor or partners of a business and property owners who receive rental income are assessed to Profits Tax and Property Tax respectively at standard rate. By electing Personal Assessment, they may claim the following deductions and their tax liabilities will be computed at progressive rates applicable to Salaries Tax:

- (1) interest incurred on money borrowed for the purpose of producing property income, (the amount deductible should not exceed the net assessable value of each individual property),
- (2) approved charitable donations,
- (3) elderly residential care expenses,
- (4) home loan interest,
- (5) business losses incurred in the year of assessment,
- (6) losses brought forward from previous years under Personal Assessment, and
- (7) personal allowances.

### **Example 1      Taxpayer subject to Property Tax**

Miss Chan, single, received monthly rental of \$40,000 from the letting of a property under mortgage. Interest of \$42,000 was paid during the year.

<u>Property Tax payable</u>	\$
Net assessable value (\$40,000 x 12 x 80%)	<u>384,000</u>
Tax payable (at standard rate 15%)	<u>57,600</u>

<u>Tax payable under Personal Assessment</u>	\$	\$
Net assessable value		<u>384,000</u>
Less : Mortgage interest	42,000	
Basic allowance	<u>108,000</u>	<u>150,000</u>
Net chargeable income		<u>234,000</u>
Tax at progressive rates		27,780
Less : 75% tax reduction (capped at \$6,000) (Note)		<u>6,000</u>
Tax payable		<u>21,780</u>

(Note) For 2010/11, 75% of the final tax payable under salaries tax and tax under personal assessment would be waived, subject to a ceiling of \$6,000 per case.

There is a saving of \$35,820 (i.e. \$57,600-\$21,780) if Miss Chan elects Personal Assessment which enables her to claim deductions for mortgage interest and personal allowance.

## Example 2      Taxpayer subject to Profits Tax

Mr. Lee incurred business loss of \$100,000. He received salaries income of \$400,000 from an employment during the same year.

<u>Salaries Tax payable</u>	\$
Salaries income	400,000
Less : Basic allowance	<u>108,000</u>
Net chargeable income	<u>292,000</u>
Tax at progressive rates	37,640
Less : 75% tax reduction (capped at \$6,000) (Note)	<u>6,000</u>
Tax payable	<u>31,640</u>

<u>Profits Tax payable</u>	\$
Business profits (losses)	<u>(100,000)</u>
Tax payable	<u>0</u>

<u>Tax payable under Personal Assessment</u>	\$
Salaries income	400,000
Business losses	<u>(100,000)</u>
Reduced total income	300,000
Less : Basic allowance	<u>108,000</u>
Net chargeable income	<u>192,000</u>
Tax at progressive rates	20,640
Less : 75% tax reduction (capped at \$6,000) (Note)	<u>6,000</u>
Tax payable	<u>14,640</u>

(Note) For 2010/11, 75% of the final tax payable under salaries tax and tax under personal assessment would be waived, subject to a ceiling of \$6,000 per case.

By electing Personal Assessment, the tax liability of Mr. Lee is reduced by \$17,000 (i.e. \$31,640- \$14,640) because his business loss can be utilised to set off against his other assessed income in the year.

## When will election for Personal Assessment not be advantageous?

Under Personal Assessment, tax is calculated at progressive tax rates on the aggregated income from all sources. As the marginal scale of the progressive rates is higher than the standard rate, it may not be advantageous for larger income taxpayers to elect Personal Assessment.

### Example 3      Continued from Example 1

In addition to income from letting of property, Miss Chan derived income of \$500,000 from an employment during the year.

<u>Salaries Tax payable</u>		\$
Salaries income		500,000
Less : Basic allowance		<u>108,000</u>
Net chargeable income		<u>392,000</u>
Tax at progressive rates		54,640
Less : 75% tax reduction (capped at \$6,000) (Note)		<u>6,000</u>
Tax payable		<u>48,640</u>
<u>Total tax payable under separate assessments</u>		\$
Property tax payable (see Example 1)		57,600
Salaries tax payable		<u>48,640</u>
Total tax payable		<u>106,240</u>
<u>Tax payable under Personal Assessment</u>	\$	\$
Salaries income		500,000
Net assessable value (see Example 1)		<u>384,000</u>
Total income		884,000
Less : Mortgage interest	42,000	
Basic allowance	<u>108,000</u>	<u>150,000</u>
Net chargeable income		<u>734,000</u>
Tax at progressive rates		112,780
Less : 75% tax reduction (capped at \$6,000) (Note)		<u>6,000</u>
Tax payable		<u>106,780</u>

(Note) For 2010/11, 75% of the final tax payable under salaries tax and tax under personal assessment would be waived, subject to a ceiling of \$6,000 per case.

Since Miss Chan is chargeable to Salaries Tax at the marginal rate of 17%, any property income required to be aggregated under Personal Assessment will also be charged at 17%. Hence it is not advantageous for her to elect Personal Assessment. If she has elected Personal Assessment, the Inland Revenue Department will issue Salaries Tax assessment and Property Tax assessment separately and will, by way of an Assessor's note in the respective tax demand note, advise that it is not advantageous for her to elect Personal Assessment for the relevant year of assessment.

### **Eligibility for electing Personal Assessment**

An individual may elect Personal Assessment if :

- (1) he/she is 18 years of age or over, or under that age if both of his/her parents are deceased; and
- (2) the individual is or, if he/she is married, his/her spouse is a permanent or temporary resident in Hong Kong;

For the purpose of Personal Assessment :

- (1) "permanent resident" means an individual who ordinarily resides in Hong Kong;
- (2) "temporary resident" means an individual who stays in Hong Kong for a period or a number of periods amounting to more than 180 days during the year of assessment in respect of which the election is made or for a period or periods amounting to more than 300 days in 2 consecutive years of assessment, one of which is the year of assessment in respect of which the election is made.

Election for Personal Assessment must be made in writing. An election may be made by completing the relevant section in the Tax Return.

## Treatment of married couple under Personal Assessment

Where a taxpayer is married and is not living apart from his/her spouse, and both of them have income chargeable to tax, election for Personal Assessment must be made by the couple jointly.

Separate taxation for husband and wife is not applicable under Personal Assessment. The total income of an individual, as appropriately reduced, will be aggregated with that of his/her spouse to arrive at the joint total income of the couple for assessment purposes. Normally, the tax payable on the Joint Assessment is proportionally allocated to the husband and the wife on the basis of their respective reduced total income, and a notice of assessment will be issued to each of them.

### Example 4 Married couple electing Personal Assessment

The profit of Mr. Cheung's sole-proprietorship business was assessed at \$360,000. Mrs. Cheung received monthly rent of \$10,000 from a property under mortgage. She paid mortgage interest of \$56,000 during the year.

<u>Tax payable under Personal Assessment</u>	\$	\$
Business profits (Mr. Cheung)		360,000
Property income (Mrs. Cheung) :		
Net assessable value (\$10,000 x 12 x 80%)	96,000	
Less : Mortgage interest	<u>56,000</u>	<u>40,000</u>
Reduced total income		400,000
Less : Married person's allowance		<u>216,000</u>
Net chargeable income		<u>184,000</u>
Tax at progressive rates		19,280
Less: 75% tax reduction (capped at \$6,000) (Note)		<u>6,000</u>
Tax payable		<u>13,280</u>

(Note) For 2010/11, 75% of the final tax payable under salaries tax and tax under personal assessment would be waived, subject to a ceiling of \$6,000 per case.

Mr. Cheung's share of tax payable  
(\$13,280 x 360,000 / 400,000) 11,952

Mrs. Cheung's share of tax payable  
(\$13,280 x 40,000 / 400,000) 1,328

Mr. and Mrs. Cheung will respectively receive notice of assessment and demand for payment.

### **Time limit for electing Personal Assessment**

Election for Personal Assessment must be made

- not later than 2 years after the end of the year of assessment in respect of which the election is made; (e.g. election for Personal Assessment for the year of assessment 2010/11 has to be made not later than 31 March 2013),  
**or**
- 2 months after the issue of a notice of assessment or a notice of additional assessment to tax for the year of assessment in respect of which the election is made,

whichever is the later.

## **Further Information and Assistance**

You may

- (a) visit our web site at [www.ird.gov.hk](http://www.ird.gov.hk); or
- (b) telephone 187 8022.

[The contents of this leaflet are for guidance only]

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