

登記表格
REGISTRATION FORM

致：稅務局
To: Inland Revenue Department
16/F. Revenue Tower
5 Gloucester Road Wan Chai
Hong Kong

稅務代表經互聯網申請整批延期提交報稅表
Electronic Lodgement of Applications
for Block Extension for Tax Return Submission
by Tax Representative through Internet

本人欲將下列公司登記為上述設施用戶。

I would like to register my firm as a user of the captioned electronic lodgement facility.

Particulars of my firm are as follows:

公司名稱 : _____
Business Name
商業登記號碼 : _____
Business Registration No.
有關整批延期的檔案 號碼 (註) : AUD/1 / or U1/REP/
Block Extension Scheme File No. (Note)

本人現授權此登記表格的提交人 _____ 先生 / 太太 / 女士
(香港身分證號碼 _____) 代表本公司索取有關上述設施的用戶密碼。

I hereby authorize the bearer of this registration form, Mr / Mrs / Ms _____
(holder of Hong Kong Identity Card No. _____), to obtain the required password
on behalf of my firm.

本人明白此項設施是作為取代書面提交申請及作出通知的另一選擇，稅務局不會就
使用此設施而可能造成的損失或損壞負責。

I understand that this electronic lodgement facility is provided as an alternative means for
tax representatives to lodge applications / notifications under the Block Extension Scheme and the
Inland Revenue Department accepts no liability whatsoever for any loss or damage which may be
incurred by its use.

簽署 Signature : _____
姓名 Name : _____
職級 Designation : _____
公司蓋印 Company Chop : _____
電話號碼 Tel. No. : _____
日期 Date : _____

註：成功登記參加整批延期提交報稅表的稅務代表將獲發有關檔案號碼。請瀏覽稅務局網頁
(www.ird.gov.hk/chi/tax/taxrep_rbx.htm) 有關登記參加整批延期提交報稅表的手續。

Note: Upon registration for Block Extension Scheme, representatives will be given a Block Extension
Scheme file number. Please see the IRD Homepage (www.ird.gov.hk/eng/tax/taxrep_rbx.htm)
for the registration procedures for Block Extension Scheme.

收集個人資料聲明 Personal Information Collection Statement

在本表格內及於本局處理你的申請的過程中提供個人資料屬自願性質。然而，如你未能提供充分資料，本局可能無法處理你的申請。本局會把你提供的資料，用於施行本局專責執行的法例。本局並可在法律授權或准許的情況下，向任何其他人士或機構披露／轉移該等資料的任何或全部內容。你有權要求查閱及改正你的個人資料，但屬《個人資料(私隱)條例》(第486章)豁免披露的情況除外。如欲查閱或改正個人資料，請致函評稅主任(地址為香港郵政總局郵箱132號)，同時請註明你於本局的檔案號碼。

The provision of personal data in this form and during the processing of your application is voluntary. However, if you do not provide sufficient information, the Department may not be able to process your application. The Department will use the information provided by you for the purposes of the Ordinances administered by it and may disclose/transfer any or all of such information to any other parties provided that the disclosure/transfer is authorized or permitted by law. Except where there is an exemption provided under the Personal Data (Privacy) Ordinance (Cap. 486), you have the right to request access to and correction of your personal data. You should send such request in writing to the Assessor at GPO Box 132, Hong Kong and quote your file number in this Department.