



[當辦理私人公司股票轉讓的加蓋印花手續時，若該公司在股票轉讓或最近的審核結算日時持有物業的話，必須填寫此表格。]

[This form should be completed when applying for stamping of share transfers of private companies which own/have owned landed properties at the time of transfer or the latest audited accounting date.]

致：印花稅署署長

To: Collector of Stamp Revenue

物業附表 Schedule of Landed Properties

有關股票轉讓 Relating to Transfer of Share(s)

公司名稱 Name of Company : _____

I. 該公司和其附屬公司在以下日期所持有的物業資料 Details of landed property(ies) held by the company and its subsidiary(ies) as at the following date:

附上的審核會計報告結算日期 Cut-off Date of the latest audited accounts now submitted : _____

| 業主 Owner(s) | 物業地址 Address of property (約份和/或地段編號詳情 D.D. &/or Lot No. Details) 註 Note ** | 物業種類 Type of Property 請 Please [✓] | | | | | 業權 Interest Held | | 購買日期 Date of Purchase | 買入價 Purchase Cost | 帳面值 Net Book Value Per Account |
|-------------------------------------|---|---------------------------------------|--------------------------|---------------|-----------------|------------------------------------|-----------------------|---------------------------------------|-----------------------------|-------------------------|--------------------------------------|
| | | 住宅 Domestic Premises | 商舖 Retail Premises | 寫字樓 Office | 工廈 Factories | 其他 Others 請說明 Please specify | 全部 Whole (100%) | 部分 Part (列明持有的百分率 State % held) | | | |
| | | | | | | | | | | | |
| 經審核帳目所示買價 合計 : | | | | | | | | | | | |
| Cost as per audited account Total : | | | | | | | | | | | |

II. 該公司和 /或其附屬公司在以上結算日期至股票轉讓日期的期間內購買和/或出售的物業的詳情 (如有的話) :-

Details of property(ies) purchased and/or sold by the company and/or its subsidiary(ies) during the period from the above cut-off date to the date of shares transfer, if any:-

| 業主 Owner(s) | 物業詳細地址 Address of property (約份和 /或地段編號詳情 D.D. &/or Lot No. Details) 註 Note ** | 物業種類 Type of Property 請 Please [✓] | | | | | 業權 Interest Held | | 購買/出售日期 Date of Purchase/Sale | 買價/賣價 Purchase Cost/ Selling Price |
|----------------|--|---------------------------------------|--------------------------|---------------|-----------------|------------------------------------|-----------------------|---------------------------------------|-------------------------------------|--|
| | | 住宅 Domestic Premises | 商舖 Retail Premises | 寫字樓 Office | 工廈 Factories | 其他 Others 請說明 Please specify | 全部 Whole (100%) | 部分 Part (列明持有的百分率 State % held) | | |
| | | | | | | | | | | |

經 董事 / 經理 / 會計師 / 律師 核證
Certified by Director/ Manager/ Accountant/ Solicitor

** 註：

- (1) 列明物業的詳細地址，並在可能情況下，使用差餉物業估價署署長所編配的正式門牌號數。如屬新界的地盤或郊區物業，須提供約份和地段編號詳情，並請指明地盤所在和新批編號（如知悉的話）。
- (2) **收集個人資料聲明**
 - 就本表格的要求及於本局處理你的申請的過程中提供個人資料屬自願性質。然而，如你未能提供充分資料，本局可能無法辦理你的申請。
 - 本局會把你提供的資料，用於施行本局專責執行的法例。本局可能在法律授權或准許下，向其他政府部門或法定機構，及其他第三方披露／轉移該等資料的任何或全部內容。
 - 你有權要求查閱及改正你的個人資料。有關要求應向印花稅署總監提出，地址：香港灣仔告士打道 5 號稅務大樓 3 樓。

** Note:

- (1) Full address should be stated. Whenever possible, please use official building number(s) as allotted by the Commissioner of Rating and Valuation. For sites or rural properties in New Territories, D.D. and Lot No. details must be provided; please also specify the site area and New Grant No., if known.
- (2) **Personal Information Collection Statement**
 - The provision of personal data required by this form and during the processing of your application is voluntary. However, if you do not provide sufficient information, the Department may not be able to process your application.
 - The Department will use the information provided by you for the purposes of the Ordinances administered by it and may disclose/transfer any or all of such information to other government or statutory bodies, and any other third parties provided that the disclosure/transfer is authorized or permitted by law.
 - You have the right to request access to and correction of your personal data held by the Department. Such request should be addressed to the Superintendent of Stamp Office at 3/F, Revenue Tower, 5 Gloucester Road, Wan Chai, Hong Kong.