

INLAND REVENUE DEPARTMENT NOTICE
EMPLOYER'S RETURN OF REMUNERATION AND PENSIONS
FOR THE YEAR ENDED 31 MARCH 2026

Employer's Returns of Remuneration and Pensions (Form BIR56A) were issued on 1 April 2026. Employers are required to complete and return the form to the Department WITHIN ONE MONTH together with the Form IR56B for the relevant employees. Employers can also file the returns via the Internet through the Employer's Returns e-filing service under Business Tax Portal or Individual Tax Portal of eTAX. Please visit our website www.ird.gov.hk/eng/tax/err.htm for details.

If you are an employer and have employed staff during the year ended 31 March 2026 but have not yet received a Form BIR56A from the Department, you may:

- (1) input the relevant information via our website (www.ird.gov.hk) (Home > Electronic Services > Obtaining Duplicate Employer's Return) for obtaining duplicate Form BIR56A;
- (2) complete the form below and send it to the Department by fax at 2877 1232 or by post to G.P.O. Box No. 132, Hong Kong; or
- (3) telephone the Enquiry Hotline at 187 8022 during office hours or call in person at the Department's Central Enquiry Counter, G/F, Inland Revenue Centre, 5 Concorde Road, Kai Tak, Kowloon, Hong Kong for enquiry.

For further information, please visit our website: www.ird.gov.hk.

CHAN Sze-wai Benjamin
Commissioner of Inland Revenue

REQUEST FOR EMPLOYER'S RETURN (FORM BIR56A)
FOR THE YEAR ENDED 31 MARCH 2026

To: The Commissioner of Inland Revenue

IRD Fax No. 2877 1232

File No. (if any): _____

I, _____, am the * **Proprietor** (for sole proprietorship businesses), **Precedent Partner** (for partnership businesses), **Company Secretary / Manager / Director / Provisional Liquidator / Liquidator** (for corporations), **Investment Manager** (only applicable to incorporated open-ended fund companies), **Principal Officer** (for bodies of persons) or **Agent**^{Note 1} of the following employer and would like to obtain a Form BIR56A for the year ended 31 March 2026.

Name of Employer^{Note 2}: _____

Business Registration Number^{Note 3}:

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Postal Address^{Note 4}: _____

Day-time Contact Tel. No.: _____ Fax No.: _____

Signature: _____ Date: _____

* Delete whichever is inapplicable.

Note 1 Non-resident employer may appoint an agent to act on its behalf.

Note 2 For an employer that is a business, please provide the full name of the business.

Note 3 A copy of the incorporation / registration documents for a body of persons without business registration should be supplied for reference.

Note 4 The address provided above will be used to update the postal address of the Employer's file. If you wish to inform the Business Registration Office the change of business address, please inform them in writing or by completing form IRC3111A.