

FILE YOUR TAX RETURN ON TIME

The 2012/13 tax returns for individuals were issued on 2 May 2013. Taxpayers are required to file duly completed returns to the Inland Revenue Department (IRD) within 1 month. The deadline falls on 3 June 2013. For sole proprietors, returns can be filed within 3 months on or before 2 August 2013.

An automatic extension of 1 month is allowed to all e-filers, that is, eTAX users filing their tax returns on-line could have the deadline extended to 3 July 2013. For e-filers of sole proprietorship businesses, the deadline is extended to 2 September 2013. eTAX Account holders can login their accounts to check and file tax returns. For enquiries concerning eTAX, please contact IRD enquiry hotline 183 2011.

If you have not received a tax return due to change of postal address, you may:

- notify change of address instantly on the Internet through <www.gov.hk> if you are a holder of digital certificate or an eTAX Password;
- complete the form below and send it to the IRD by fax at 2877 1232 or by post to GPO Box 132, Hong Kong; or
- call in person at the Enquiry Counter, 1/F, Revenue Tower, 5 Gloucester Road, Wan Chai.

If you wish to have a duplicate tax return, you can:

- complete the form below and send it to the IRD by fax at 2877 1232 or by post to GPO Box 132, Hong Kong; or
- contact the IRD staff at 187 8022 during office hours.

CHU Yam-yuen
Commissioner of Inland Revenue

Request for duplicate tax return / Notification of change of postal address

To: The Commissioner of Inland Revenue
GPO Box 132, Hong Kong
(Fax No.: 2877 1232)

Name: _____ HK Identity Card No.: _____

File No.: _____ Day-time Tel. No.: _____

Please issue a duplicate 2012/13 tax return for individuals

Please amend my postal address as follows:

[Please tick the appropriate box(es)]

Signature: _____
(Same signature as used in tax returns/past correspondence)
Date: _____