

Inland Revenue Department Notice

Change of Postal Address of Employer

The Inland Revenue Department will issue the “Employer’s Return of Remuneration and Pensions” (BIR56A) on 3 April 2017. If your company has changed the **postal** address and not yet informed the Department, please complete and return the following notification immediately.

WONG Kuen-fai
Commissioner of Inland Revenue

Notification of Change of Address

To : **The Commissioner of Inland Revenue**
P.O. Box 6068, General Post Office, Hong Kong (Fax No.: 2519 9316)

Employer’s File No.: _____

Please update the postal address for the Employer’s file of the company as shown below:

Name of Business: _____

New Postal Address: _____

Company Chop: _____

Date: _____ Signature: _____

Daytime Contact Tel. No.: _____ Name of Signatory: _____

E-mail Address: _____ Designation*: _____

*The form must be signed by the Proprietor/Precedent Partner/Company Secretary, Manager, Director or Liquidator of a corporation/Principal Officer of a body of persons/Agent of a non-resident person.