



稅務局
香港灣仔告士打道5號
稅務大樓5樓
香港告士打道郵政局郵箱28114號

INLAND REVENUE DEPARTMENT
5/F, Revenue Tower, 5 Gloucester Road,
Wan Chai, Hong Kong.
P.O. Box 28114, Gloucester Road Post Office, Hong Kong.

網址 Web site: www.ird.gov.hk
電郵 E-mail: taxpay@ird.gov.hk
電話號碼 Tel. No.: 2594 3218

領取退款通知書及支票授權書

致：稅務局局長

檔案號碼：_____

退款號碼：_____

本人授權 _____ (被授權人的名字)，其身分證號碼是 _____
代本人領取評稅／退稅通知書及支票。

附上本人的身分證副本以便查閱。

日期

姓名及簽署

日間聯絡電話

Authorization Form for Collection of Refund Notice and Cheque

To : Commissioner of Inland Revenue,

File Number : _____

Refund Number : _____

I hereby authorize _____ (name), Hong Kong Identity Card No. _____, to collect the above assessment / refund notice and cheque on my behalf.

I attach a copy of my identity card for your persual.

Date

Name and signature

Day time phone number

你提供的資料將用於稅務用途。本局亦可能會把部分資料交給法律授權接收的其他人士。除了《個人資料(私隱)條例》規定的豁免範圍之外，你有權要求查閱及改正你的個人資料。有關要求應向評稅主任提出。
The Department will use the information provided by you for tax purposes and may give some of the information to other parties authorized by law to receive it. Except where there is an exemption provided under the Personal Data (Privacy) Ordinance, you have the right to request access to and correction of your personal data. Such request should be addressed to the Assessor.