

FOR OFFICIAL USE

☐ Additional - reporting additional income in respect of the same employee

☐ Replacement - correcting the form (sheet no. \_\_\_\_\_ )  
submitted on \_\_\_\_\_ (DD/MM/YYYY)

("✓" one of the above boxes where applicable and fill in date & sheet no.)

- Name of Employer \_\_\_\_\_ Sheet No. (See Note 2) | | | | |
- (The business name is required)

- |  |                      |  |
|--|----------------------|--|
| Mr/Mrs/Ms/Miss #<br># (Delete whichever is inapplicable) | Surname              |  |
|  | Given Name           |  |
|  | Full Name in Chinese |  |

11. Particulars of Income accruing for the year from 1 April 2023 to 31 March 2024 (See Note 3):-

Particulars		Period (DD/MM/YYYY)			Amount (HK\$) (EXCLUDE CENTS)										
(a)	Salary/Wages		to											0	0
(b)	Leave Pay		to											0	0
(c)	Director's Fee		to											0	0
(d)	Commission/Fees (See Note 4)		to											0	0
(e)	Bonus (See Note 5)		to											0	0
(f)	Back Pay, Payment in Lieu of Notice, Terminal Awards or Gratuities (See Note 6)		to											0	0
(g)	Certain Payments from Retirement Schemes (See Note 7)		to											0	0
(h)	Salaries Tax paid by Employer		to											0	0
(i)	Education Benefits (See Note 8)		to											0	0
(j)	Gain realized under Share Option Scheme (See Note 9)		to											0	0
(k)	Any other Rewards, Allowances or Perquisites (See Note 10) Nature _____		to											0	0
(l)	Pensions (See Note 11)		to											0	0
Total														0	0

- | Address | Nature<br>(e.g. House,<br>Flat, Serviced<br>Apartment,<br>No. of Rooms<br>in Hotel, etc.) | Period Provided |    | Rent Paid<br>to Landlord<br>by Employer<br>(HK\$) | Rent Paid<br>to Landlord<br>by Employee<br>(HK\$) | Rent Refunded<br>to Employee<br>by Employer<br>(HK\$) | Rent Paid<br>to Employee<br>by Employee<br>(HK\$) |
|---------|---|-----------------|----|---|---|---|---|
|         |   | From            | To |   |   |   |   |
|         |   |                 |    |   |   |   |   |
|         |   |                 |    |   |   |   |   |

- Amount (if known) (This amount must also be included in item 11 (See Note 13)) \_\_\_\_\_

- Signature (See Note 1(e)) \_\_\_\_\_  
 Name \_\_\_\_\_  
 Designation \_\_\_\_\_  
 Date \_\_\_\_\_

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