

INLAND REVENUE DEPARTMENT
EMPLOYER'S RETURN OF REMUNERATION AND PENSIONS
FOR THE YEAR FROM 1 APRIL 2019 TO 31 MARCH 2020

FOR OFFICIAL USE

- Additional - reporting additional income in respect of the same employee
 Replacement - correcting the form (sheet no. _____) submitted on _____ (DD/MM/YYYY) ("✓" one of the above boxes where applicable and fill in date & sheet no.)

Read Notes and Instructions for Form IR56B on our web site www.ird.gov.hk for details on how to complete this form.

1. Employer's File No. (as shown at the top left hand corner of the address box on Form BIR56A)

Name of Employer _____ Sheet No. (See Note 2)

2. Name of Employee or Pensioner (See Note 1(a))

Mr/Mrs/Ms/Miss # # (Delete whichever is inapplicable)	Surname	<input type="text"/>
	Given Name	<input type="text"/>
	Full Name in Chinese	<input type="text"/>

3. (a) H.K. Identity Card Number (See Note 2(c)) (This field must be completed) →

(b) Passport Number and place of issue (if Employee has no H.K. Identity Card) _____

4. Sex (M=Male, F=Female) (This box must be completed) →

5. Marital Status (1=Single/Widowed/Divorced/Living Apart, 2=Married).....

(a) If married, full name of spouse _____

(b) Spouse's H.K. Identity Card Number/Passport Number and place of issue (if known) _____

7. Residential Address _____

8. Postal Address (if different from item 7 above) _____

9. Capacity in which employed _____

10. Period of employment for the year from 1 April 2019 to 31 March 2020 Day Month Year to Day Month Year

11. Particulars of Income accruing for the year from 1 April 2019 to 31 March 2020 (See Note 3):-

Particulars	Period (DD/MM/YYYY)		Amount (HK\$) (EXCLUDE CENTS)					
	to	to						
(a) Salary/Wages								00
(b) Leave Pay								00
(c) Director's Fee								00
(d) Commission/Fees (See Note 4)								00
(e) Bonus (See Note 5)								00
(f) Back Pay, Payment in Lieu of Notice, Terminal Awards or Gratuities (See Note 6)								00
(g) Certain Payments from Retirement Schemes (See Note 7)								00
(h) Salaries Tax paid by Employer								00
(i) Education Benefits (See Note 8)								00
(j) Gain realized under Share Option Scheme (See Note 9)								00
(k) Any other Rewards, Allowances or Perquisites (See Note 10) Nature _____								00
(l) Pensions (See Note 11)								00
Total								00

12. Particulars of Place of Residence provided (See Note 12) (0=Not provided, 1=Provided) (This box must be completed) →

Address	Nature (e.g. House, Flat, Serviced Apartment, No. of Rooms in Hotel, etc.)	Period Provided		Rent Paid to Landlord by Employer (HK\$)	Rent Paid to Landlord by Employee (HK\$)	Rent Refunded to Employer by Employee (HK\$)	Rent Paid to Employer by Employee (HK\$)
		From	To				

13. Whether the employee was wholly or partly paid either in Hong Kong or elsewhere by a non-Hong Kong company (0=No, 1=Yes)
 If yes, please state: _____ (This box must be completed) →

Name of the non-Hong Kong company _____

Address _____

Amount (if known) (This amount must also be included in item 11 (See Note 13)) _____

14. Remarks (See Note 12(b)) _____

Signature (See Note 1(e)) _____
 Name _____
 Designation _____
 Date _____

Space for Employer's official chop

Please provide a copy of the completed Form IR56B to your employee

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