



**eTAX Account**  
**Application for opening an eTAX Account by new user**  
**with no tax file in IRD**

*(Please complete and send this form to us. We shall send you BY POST your Taxpayer Identification Number for eTAX (TIN for eTAX) and Access Code under separate cover within the next 7 working days.)*

**To : Commissioner of Inland Revenue**

[ P.O. Box 6068, General Post Office, Hong Kong. Fax No.: 3170 5647]

I have no tax file with the Inland Revenue Department and wish to apply for an eTAX Account. My particulars are as follows:-

Name in English: Mr / Mrs / Ms / Miss \*

\_\_\_\_\_  
Surname

\_\_\_\_\_  
Given Name

Name in Chinese: \_\_\_\_\_

Hong Kong Identity Card No.: \_\_\_\_\_  
*(If you do not have a Hong Kong Identity Card, please state your passport number and your nationality, and supply a copy of your passport showing your particulars.)*

Day-time Contact Phone No.: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Postal Address: *(to be used by IRD in sending future tax returns, notices of assessment and other correspondence)*

Signature: \_\_\_\_\_

Date : \_\_\_\_\_

*\* Delete whichever is inapplicable*

*The provision of personal data required by this form and during the processing of your application is voluntary. However, if you do not provide sufficient information, the Department may not be able to process your application. The Department will use the information provided by you for the purposes of the Ordinances administered by it and may disclose/transfer any or all of such information to any other parties provided that the disclosure/transfer is authorised or permitted by law. Except where there is an exemption provided under the Personal Data (Privacy) Ordinance, you have the right to request access to and correction of your personal data. You should send such request in writing to the Assessor at GPO Box 132, Hong Kong and quote your file number in this Department.*