

## Computation of the Refund Amount

### General

The refund amount is computed on a pro-rata basis by reference to the number of days of the certificate's overall validity period ("the Validity Period") and the number of such days falling within the period from 1 April 2019 to 31 March 2020 (the "Eligibility Period"). For a 3-year certificate, the fee paid for each year is different (see Table on right). Therefore, computation of the refund amount has to take into account which period within the 3 years the Eligibility Period falls into.

### Charging Basis of 3-year Certificates

	Business Registration	Branch Registration
First Year Fee	\$2,000	\$73
Second Year Fee	\$1,600	\$58
Third Year Fee	\$1,600	\$58
Total	\$5,200	\$189

#### Example 1

##### Ceased business or branch which last holds a 3-year registration certificate with an expiry date between 1.4.2019 and 31.3.2020

A business last held a 3-year certificate with a validity period running from 1.11.2016 to 31.10.2019 before its cessation.

##### Validity Period of the Certificate

365 days in the 1<sup>st</sup> year from 1.11.2016 to 31.10.2017  
365 days in the 2<sup>nd</sup> year from 1.11.2017 to 31.10.2018  
365 days in the 3<sup>rd</sup> year from 1.11.2018 to 31.10.2019

##### Eligibility Period

214 days in the 3<sup>rd</sup> year from 1.4.2019 to 31.10.2019

##### Registration Fee Paid for the particular Year (3<sup>rd</sup> year)

\$1,600

##### Refund Amount

$\$1,600 \times 214 \div 365 = \$939$

#### Example 2

##### An applicant submitted a company incorporation application under the One-stop Registration during the period from 1.4.2018 to 31.3.2019 and elected for a 3-year certificate

An applicant submitted a company incorporation submission on 25.2.2019 and the 3-year business registration certificate commenced on 1.3.2019.

##### Validity Period of the Certificate

366 days in the 1<sup>st</sup> year from 1.3.2019 to 29.2.2020  
365 days in the 2<sup>nd</sup> year from 1.3.2020 to 28.2.2021  
365 days in the 3<sup>rd</sup> year from 1.3.2021 to 28.2.2022

##### Eligibility Period

First Period:

335 days in the 1<sup>st</sup> year from 1.4.2019 to 29.2.2020

Second Period:

31 days in the 2<sup>nd</sup> year from 1.3.2020 to 31.3.2020

##### Registration Fee Paid

\$2,000 for the 1<sup>st</sup> year

\$1,600 for the 2<sup>nd</sup> year

##### Refund Amount

First Period:  $\$2,000 \times 335 \div 366 = \$1,831$

Second Period:  $\$1,600 \times 31 \div 365 = \$136$

Total:  $\$1,831 + \$136 = \$1,967$

#### Example 3

##### Business or branch which holds a 3-year registration certificate with commencement date before 1 April 2019 and an expiry date on or after 31 March 2020

A business holds a 3-year certificate with a validity period running from 1.1.2019 to 31.12.2021.

##### Validity Period of the Certificate

365 days in the 1<sup>st</sup> year from 1.1.2019 to 31.12.2019  
366 days in the 2<sup>nd</sup> year from 1.1.2020 to 31.12.2020  
365 days in the 3<sup>rd</sup> year from 1.1.2021 to 31.12.2021

##### Eligibility Period

First Period:

275 days in the 1<sup>st</sup> year from 1.4.2019 to 31.12.2019

Second Period:

91 days in the 2<sup>nd</sup> year from 1.1.2020 to 31.3.2020

##### Registration Fee Paid

\$2,000 for the 1<sup>st</sup> year

\$1,600 for the 2<sup>nd</sup> year

##### Refund Amount

First Period:  $\$2,000 \times 275 \div 365 = \$1,507$

Second Period:  $\$1,600 \times 91 \div 366 = \$398$

Total:  $\$1,507 + \$398 = \$1,905$

#### Example 4

##### Exceptional scenario: First registration certificate of a branch of a business which holds a 3-year certificate

*In order to fit in with the expiry date of the business registration certificate held by the main business, the validity period of the first registration certificate of a new branch of a business holding a 3-year certificate is usually less than 3 years. Therefore, the refund amount is computed by reference to the actual validity period of the certificate subject to the amount of fee for the respective year of the certificate (\$73 for 1<sup>st</sup> year and \$58 for 2<sup>nd</sup> or 3<sup>rd</sup> year).*

A branch of a business with a 3-year certificate has a first registration certificate with a validity period running from 1.1.2019 to 30.9.2021.

##### Validity Period of the Certificate

1,004 days from 1.1.2019 to 30.9.2021

##### Eligibility Period

366 days from 1.4.2019 to 31.3.2020

##### Registration Fee Paid

\$189

##### Refund Amount

$\$189 \times 366 \div 1,004 = \$69$