



BUSINESS REGISTRATION OFFICE

Serial No. : .....
(Please complete the Serial No. printed on the application form IRBR37.)

APPLICATION FOR EXTRACT OF INFORMATION ON THE BUSINESS REGISTER – SUPPLEMENTARY FORM
(APPLICANT INFORMATION AND DECLARATION)

If you apply for a certified extract of information on the register of a sole proprietorship or partnership business, you must complete this form and submit it with the application form IRBR37.

Part A Personal Information Collection Statement ("PICS")

The provision of personal data in the process of your application is voluntary. If you do not provide sufficient information, we may not be able to process your application.

The Department will use the personal data provided by you for processing your application and may give such data to other parties authorized by law to receive it. Except where there is an exemption provided under the Personal Data (Privacy) Ordinance (Cap. 486), you have the right to request access to and correction of your personal data. Such request should be addressed to the Business Registration Officer at 4/F, Revenue Tower, 5 Gloucester Road, Wan Chai, Hong Kong.

The purpose of issuing copies of business registration documents and/or extracts of information on the Business Register is to enable any person to ascertain whether a business is registered under the Business Registration Ordinance (Cap. 310) and the particulars of the businesses so registered, in accordance with section 19B of that ordinance ("Public Search Purpose").

Any person accessing or obtaining information on the Business Register shall comply with the provisions of the Personal Data (Privacy) Ordinance (Cap. 486) in respect of the use of personal data and shall not use such personal data for any purposes other than the Public Search Purpose or any purposes not directly related to the Public Search Purpose.

Important Notes

When submitting the application, the applicant's identity document must be presented for verification by the staff of the Department.

Part B Applicant Information and Declaration

- 1. Name of Applicant (as shown on the personal identity document) : .....
2. (a) Hong Kong Identity Card (HKIC) Number : .....
(b) For non-HKIC holder :
(i) Other Identity Document Number : .....
(ii) Nature of document : Passport / Identity card issued by a government authority \* (\* Please delete as appropriate.)
(iii) Name of issuing authority : .....
(iv) Place of issue : .....
3. If you represent an organization to make the application, please provide the following information of the organization :
(a) Name of Organization : .....
(b) Business Registration (BR) Number : .....
(c) For non-BR holder :
(i) Company Number (for non-BR holder) : .....
(ii) Place of establishment / incorporation : .....
4. Declaration (Please tick all boxes to indicate your agreement.)
I have read through and understand the PICS and Important Notes in Part A, and accept all the terms and conditions stated therein.
I understand the Public Search Purpose and hereby declare that the information obtained from this application will only be used for activities relating to the Public Search Purpose.
I hereby declare that the information provided in this application is true.
I understand that according to Data Protection Principle 3 of the Personal Data (Privacy) Ordinance (Cap. 486), I shall not use the personal data obtained from this application for any purpose other than the Public Search Purpose, or any purpose not directly related to the Public Search Purpose, without the express consent of the data subject given voluntarily. Besides, according to Section 64 of that ordinance, a person commits an offence if the person discloses any personal data of a data subject which was obtained from a data user without the data user's consent, (a) with an intent to obtain gain in money or other property, whether for the benefit of the person or another person; or (b) with an intent to cause loss in money or other property to the data subject; or (c) the disclosure causes psychological harm to the data subject. Offender is liable on conviction to a fine of \$1,000,000 and to imprisonment for 5 years. I hereby declare that I shall comply with the provisions of that ordinance in respect of the use of personal data and shall not use the personal data obtained from this application for any purpose other than the Public Search Purpose, or any purpose not directly related to the Public Search Purpose.

Signature of applicant : ..... Date : .....
If you represent an organization to make the application, please also stamp the organization's chop.

FOR OFFICIAL USE ONLY

HKIC Other ID Organization's chop Item 4 completed No. of cases