



[當辦理私人公司股份轉讓的加蓋印花手續時，若該公司在股份轉讓或最近的審核結算日時持有物業的話，必須填寫此表格。]

[This form should be completed when applying for stamping of share transfers of private companies which own/have owned landed properties at the time of transfer or the latest audited accounting date.]

致：印花稅署署長

To: Collector of Stamp Revenue

物業附表 Schedule of Landed Properties

有關股份轉讓 Relating to Transfer of Share(s)

公司名稱 Name of Company: _____

I. 該公司及其附屬公司在以下日期所持有的物業資料 Details of landed property(ies) held by the company and its subsidiary(ies) as at the following date:

附上的審核會計報告結算日期 Cut-off Date of the latest audited accounts now submitted: _____

業主 Owner(s)	物業地址 Address of property (約份和 /或地段編號詳情 D.D. &/or Lot No. Details) 註 Note **	物業種類 Type of Property 請 Please [✓]				業權 Interest Held		購買日期 Date of Purchase	買入價 Purchase Cost	帳面值 Net Book Value Per Account
		空地 Bare Site	村屋 Village House	分層大廈 Building	其他 Others 請說明 Please specify	全部 Whole (100%)	部分 Part (列明持有的百分率 State % held)			
經審核帳目所示買價 合計 :										
Cost as per audited account Total :										

II. 該公司和 /或其附屬公司在以上結算日期至股份轉讓日期的期間內購買和/或出售的物業的詳情 (如有的話) :-

Details of property(ies) purchased and/or sold by the company and/or its subsidiary(ies) during the period from the above cut-off date to the date of shares transfer, if any:-

業主 Owner(s)	物業詳細地址 Address of property (約份和 /或地段編號詳情 D.D. &/or Lot No. Details) 註 Note **	物業種類 Type of Property 請 Please [✓]				業權 Interest Held		購買/出售日期 Date of Purchase/Sale	買價/賣價 Purchase Cost/ Selling Price
		空地 Bare Site	村屋 Village Home	分層大廈 Building	其他 Others 請說明 Please specify	全部 Whole (100%)	部分 Part (列明持有的百分率 State % held)		

經 董事 / 經理 / 會計師 / 律師 核證
Certified by Director/ Manager/ Accountant/ Solicitor

** 註：

- (1) 列明物業的詳細地址，並在可能情況下，使用差餉物業估價署署長所編配的正式門牌號數。如屬新界的地盤或郊區物業，須提供約份和地段編號詳情，並請指明地盤所在和新批編號（如知悉的話）。
- (2) **收集個人資料聲明**
 - 你所提供的資料將用作本局執行稅務法例的有關事宜。
 - 本局可能會把部分資料交給法例授權可接收的其他人士。
 - 除了《個人資料(私隱)條例》規定的豁免範圍之外，你有權要求查閱及改正你的個人資料。
 - 查閱及改正你的個人資料的要求應向印花稅署總監提出，其地址載於表格上，同時請註明你於本局的檔案號碼。

** Note:

- (1) Full address should be stated. Whenever possible, please use official building number(s) as allotted by the Commissioner of Rating and Valuation. For sites or rural properties in New Territories, D.D. and Lot No. details must be provided; please also specify the site area and New Grant No., if known.
- (2) **Personal Information Collection Statement**
 - The information provided by you will be used for purposes relating to the administration of tax laws in this Department.
 - This Department may give some of the information to other parties authorized by law to receive it.
 - Except where there is an exemption provided under the Personal Data (Privacy) Ordinance, you have the right to request access to and correction of your personal data.
 - A request for access to and correction of your personal data should be addressed to the Superintendent of Stamp Office, whose address is shown on the form. Please also quote your file number in this Department.