



*To: Stamp Office Customers*

**STAMP OFFICE**  
**Stamping Circular No. 02/2024**  
**Time limit for stamping affected by Severe Weather**

This circular illustrates the impact of severe weather on the time limit for stamping various documents over the counter. In this circular, a “Severe Weather Day” refers to any day (the whole day or any part of it) where Typhoon Signal No. 8 or above is hoisted or Black Rainstorm Warning is issued by the Hong Kong Observatory. Please refer to the table below for details:

Nature of Document	Time Limit for stamping (“Time Limit”)	If the last day of the Time Limit is a Severe Weather Day	If any day (other than the last day) of the Time Limit is a Severe Weather Day
		Time Limit include the Next Day <sup>Note?</sup>	Time Limit include the Next Day <sup>Note?</sup>
Conveyance on sale (including deed of gift)	Within 30 days after the execution	✓	x
Agreement for sale of immovable property	Within 30 days after the execution (if 2 agreements for sale are executed for the same transaction and the first agreement is superseded by the second agreement within 14 days, the date of the second agreement is relevant. Otherwise, the date of the first agreement is relevant.)	✓	x

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Lease	Within 30 days after the execution	✓	✗
Contract note in respect of jobbing business	Within 2 days after the sale or purchase	✓	✓
Contract note for purchase or sale of Hong Kong stock not being jobbing business	Within 2 days after the sale or purchase, if effected in Hong Kong	✓	✓
	Within 30 days after the sale or purchase, if effected elsewhere	✓	✗
Instrument of Transfer of Hong Kong stock (not including gift)	Before execution, if executed in Hong Kong	Not Applicable	Not Applicable
	Within 30 days after the execution, if executed outside Hong Kong	✓	✗

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Gift of Hong Kong stock	Within 7 days after the execution, if executed in Hong Kong	✓	×
	Within 30 days after the execution, if executed outside Hong Kong	✓	×

Note: The “Next Day” refers to the next following day after the last day of the Time Limit and not being a public holiday or a Severe Weather Day.

If you have any questions in connection with this circular, please contact us at 2594 3201.

*Stamp Office*  
*April 2024*