



INLAND REVENUE DEPARTMENT  
STAMP OFFICE

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For Official Use

To: Collector of Stamp Revenue

Supplemental Information Form  
Stamping Additional Stamp Duty ("ASD") on an instrument for  
Immovable Property Transaction involving Residential Property

**Part 1: Method of Stamping for the Present Application**

- Stamp certificate – Application for stamping without presenting instrument  
or  
 Conventional stamping – Only applicable to an instrument that has been conventionally stamped

**Part 2: Instrument Details**

1. Instrument Reference No. : \_\_\_\_\_  
2. Property Address : \_\_\_\_\_  
3. Whether the instrument is wholly chargeable with Ad Valorem Stamp Duty (AVD) at Part 1 of Scale 1 or Scale 2 rates?  
 Yes, the consideration of the instrument: \$ \_\_\_\_\_  
 No, the consideration chargeable with AVD at Part 1 of Scale 1 or Scale 2 rates: \$ \_\_\_\_\_ (Note 1)

**Part 3: Documents attached** (Note 2)

- Copy of stamped instrument / stamp certificate\* or  Original stamped instrument and  
 Cheque for payment of ASD: \$ \_\_\_\_\_

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**Part 4: Declaration**

I hereby submit the above documents for stamping.

Organization Chop

Signature : \_\_\_\_\_  
Name : \_\_\_\_\_  
Name of Solicitor Firm : \_\_\_\_\_  
Contact Reference No. : \_\_\_\_\_  
Telephone No. : \_\_\_\_\_  
Date : \_\_\_\_\_

- Note 1: The instrument covers both residential property and non-residential property or car park which are separate and distinct properties and only the portion of residential property is subject to AVD at Part 1 of Scale 1 or Scale 2 rates.  
Note 2: (i) If you choose stamp certificate under Part 1 and you stamped the instrument by conventional stamping previously, you have to submit a copy of stamped instrument.  
(ii) If you choose stamp certificate under Part 1 and you stamped the instrument by e-Stamping previously, you have to submit a copy of the previous stamp certificate.  
(iii) If you choose conventional stamping under Part 1, the original instrument must be submitted for imprinting.

\* delete whichever inapplicable

tick as appropriate